

**Clemson University
Clemson, South Carolina**

MINUTES

of the Meeting of

**THE CLEMSON UNIVERSITY BOARD OF TRUSTEES
Hendrix Center Ball Room
Clemson, South Carolina
September 21, 2001**

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 8:10 AM with the following members present: Lawrence M. Gressette, Jr., presiding; Bill L. Amick, J. J. Britton, Leon J. Hendrix, Jr., Harold D. Kingsmore, Louis B. Lynn, Patricia H. McAbee, E. Smyth McKissick, III, William C. Smith, Jr., Joseph D. Swann, Allen P. Wood, Fletcher C. Derrick, Jr., W. G. DesChamps, Jr., and J. Thornton Kirby, Executive Secretary

ADMINISTRATION PRESENT: President Jim Barker, Dori Helms, Neill Cameron, Cathy Sams, Scott Ludlow, Chris Przirembel, Bobby Robinson, Almeda Jacks, and John Kelly

OTHERS PRESENT: Debbie Jackson, Byron Wiley, Jerry Beckley, Dave Fleming, Bruce Ransom, Pat Smart, Robin Denny, Brett Dalton, Gary Kirby, Alan Grubb, Alan Godfrey, Stassen Thompson, Marvin Carmichael, Mandy Hayes, Brittany Wright, Paul Kittle, George Smith, Ross Wilkinson, Drew Land, Rob Lockard, Ron Herrin, Don Rice, Ben Ward, Angelo Mitsopoulos, Chris Allen, Tom Keinath

MEDIA PRESENT: Anna Simon, *Greenville News*; Lane Filler, *Clemson Messenger*; and Jean Scott, *Anderson Independent*

Item 1. Introductions

Statement: Chairman Gressette called on Robin Denny to introduce any guests from the media in attendance. Ms. Denny introduced Anna Simon of the *Greenville News* and Lane Filler of the *Clemson Messenger*.

Chairman Gressette next called on Dr. Louis Lynn for a special recognition. Dr. Lynn introduced four student members of the Association for India Development, a group on campus that displayed a patriotic banner during the September 15 memorial service in Death Valley. The students in attendance were Jainath S. Bhashyam, Sowjanya Syamala, Gayetri Ramachandran, and Vilas Kumar Chitrakaran. President Barker echoed Dr. Lynn's praise for the patriotic efforts of our Indian students and promised the banner would be hung in an appropriate location.

Chairman Gressette also called on Thornton Kirby to recognize a special guest, and Mr. Kirby introduced Nickisha Woodward, the winner of the 2001 Trustee Medal for Oratorical Excellence. The Board applauded Ms. Woodward, and Chairman Gressette commended her on her success in the competition.

Item 2. Approval of Minutes

Statement: Chairman Gressette noted that the minutes of the July 24, 2001 meeting had been previously distributed, and he asked if there were any additions or corrections.

Action: There being no additions or corrections, the Chairman advised that the minutes of the July 24, 2001 meeting were approved as submitted.

Item 3. Report from the Executive Secretary to the Board

Statement: Chairman Gressette called on Thornton Kirby for the report of the Executive Secretary. Mr. Kirby advised the Board and guests present that Board meeting dates have been confirmed for 2002, as set forth below.

Winter Meeting:	January 24-25, 2002—in Clemson
Spring Meeting:	April 25-26, 2002—in Clemson
Summer Meeting and Retreat:	July 26-28, 2002

Item 4. Executive and Audit Committee

Statement: Chairman Gressette reported that the Executive & Audit Committee met on September 20, 2001. He reported that the Committee had reaffirmed the Board's delegation of responsibility to the President for administration of the University's athletics program and renewed the University's tort liability and D&O liability insurance policy. The Committee also received updates on indoor air quality issues, audit issues, the SACS Self-Study, and the NCAA Self-Study.

Item 5. Educational Policy Committee

Statement: Mr. Gressette called upon Bill Smith to present the report of the Educational Policy Committee in Les McCraw's absence. Mr. Smith introduced Provost Helms and asked her to report on the items requiring Board consideration or approval.

A. Performing Arts Name Change

Statement: Provost Helms presented a request to change the name of Clemson's new program in performing arts from "Bachelor of Arts in Integrated Studies in Performing Arts" to "Bachelor of Arts in Production Studies in Performing Arts." After explaining the process by which this name change was proposed, Dr. Helms offered to answer any questions.

Action: On behalf of the Educational Policy Committee, Mr. Smith made a motion to approve the name change, Mrs. McAbee seconded, and the vote of approval was unanimous.

B. Laptop Initiative

Statement: Provost Helms presented a plan to require all freshmen in the College of Engineering & Science and the College of Business & Behavioral Sciences to own laptop computers beginning in the fall of 2002 (Attachment 1). This requirement would also apply to sophomores in the College of Engineering & Science. Dr. Helms explained the steps to ensure a successful transition, and she noted that 90% of the engineering students already bring a computer to campus as freshmen. Dr. Helms also noted that the cost of a laptop computer represents roughly the same percentage of tuition that a slide rule and related items represented when those were the tools of the engineering trade.

Action: On behalf of the Educational Policy Committee, Mr. Smith made a motion to approve the laptop initiative, Dr. Britton seconded, and the vote of approval was unanimous.

C. Tuition Cap on Contract Courses

Statement: Provost Helms explained the need to properly price off-campus teacher education courses taught by Clemson on a contract basis. She noted that our recent tuition increase would make the price of these courses unattractive in the marketplace, and she recommended an adjustment that would establish the course fee at \$4,500 per semester.

Action: On behalf of the Educational Policy Committee, Mr. Smith made a motion to approve the course fee as recommended by the Administration, Mr. Wood seconded, and the vote of approval was unanimous.

D. Space Costs in Greenville

Statement: Provost Helms outlined her plan to increase Clemson's presence in Greenville by increasing our course offerings in Greenville. In order to do so, she recommends increasing Clemson's investment in space and furnishings at the University Center. Dr. Helms briefly explained her plan and offered to answer questions.

Action: On behalf of the Educational Policy Committee, Mr. Smith made a motion to approve the increased investment in Greenville's University Center, Mr. McKissick seconded, and the vote of approval was unanimous.

E. Faculty Senate Report

Statement: Provost Helms explained that Faculty Senate President Alan Grubb was teaching class and could not attend the Board meeting, and she submitted a written report on his behalf (Attachment 2). Dr. Helms highlighted the Faculty Senate's work on policy issues, revisions to the Faculty Manual, and the hard work of many faculty members to help prepare for the SACS accreditation visit next spring.

F. Department Chair Positions

Statement: Provost Helms updated the Board on her plan to revise the roles and compensation of department chairs, and she provided background on the history of the department chair position since the University's reorganization. Dr. Helms noted that

Clemson is currently out of step with our peer institutions in this regard, and she intends to re-establish the training and support of department chairs.

G. Enrollment Management

Statement: Provost Helms distributed an update on undergraduate admissions (Attachment 3), and she commended Robert Barkley for his excellent work in building our entering class this fall. Dr. Helms noted that our current freshman class has an SAT average of 1191, up from 1178 one year ago. She also reported that applications are up compared to the same period last year, and she expects another strong class of applicants.

Item 6. Research Committee

Statement: Chairman Gressette called on Mr. Swann for the report of the Research Committee. Mr. Swann reported that Clemson's year-end sponsored research awards totaled \$92.9 million, a 34% increase over the previous year. Mr. Swann also noted that more faculty members are writing proposals, and the proposals being submitted are larger than in previous years. He advised that efforts to commercialize the Hoescht and Eastman technologies are on track, and he commended Vice President Przirembel and the faculty for their outstanding work.

A. Signature Authority for Vice President for Research

Statement: Mr. Swann reported that the Research Committee had acted favorably on one business item, a request by the Administration to grant the Vice President for Research the same signature authority given to all other University Vice Presidents.

Action: On behalf of the Research Committee, Mr. Swann made a motion to grant appropriate signature authority to the Vice President for Research as approved by the Research Committee (Attachment 4), Mr. Smith seconded, and the vote of approval was unanimous.

Item 7. Agricultural & Natural Resources Committee

Statement: Chairman Gressette called on Dr. Louis Lynn for the report of the Agriculture and Natural Resources Committee, and Dr. Lynn reported that the Committee had met the previous day. Dr. Lynn thanked Provost Helms and Vice President Przirembel for attending the Committee's meeting, and he called on John Kelly for an overview of the recent restructuring of the PSA administration. Following Dr. Kelly's comments, Dr. Lynn called on Stassen Thompson to present a real estate matter.

A. Lease Request

Statement: Stassen Thompson reported that the City of Clemson has requested a lease on 1.2 +/- acres of University property adjacent to the City's wastewater treatment facility (Attachment 5). The property will be used for a maintenance building. Dr. Thompson noted that a qualified appraiser has valued the 1.2 acres at \$19,000, and the City has agreed to pay an up-front fee of \$15,000 for a 30-year lease. Dr. Thompson advised that leasing the property to the City for the purpose contemplated does not compromise research activity or access to other University holdings. On behalf of the Administration, Dr. Thompson recommended leasing the 1.2 +/- acres to the City of Clemson for a 30-

year term for an up-front payment of \$15,000. In addition to insurance requirements and other standard provisions, Dr. Thompson recommended that the lease provide for the following:

1. The lease may be extended for an additional ten (10) years with the consent of Clemson University at a rental rate negotiated at the time of the extension;
2. The City of Clemson shall be responsible for maintenance of access roads;
3. Clemson University shall approve the building and site plan; and
4. The building shall become the property of Clemson University at the termination of the lease or at building's removal at City's expense at the University's option.

Action: On behalf of the Agriculture and Natural Resources Committee, Dr. Lynn made a motion to approve the lease subject to the terms outlined by Dr. Thompson, Mr. Kingsmore seconded, and the vote of approval was unanimous.

Item 8. Budget & Finance Committee

Statement: Mr. Gressette called upon Mr. Hendrix for the report of the Budget & Finance Committee. Mr. Hendrix informed the Board that the Committee had several action items to present, and he called on Scott Ludlow to lead the discussion.

A. FY 2001-2002 Clemson University Budget

Statement: Scott Ludlow called on Alan Godfrey, who presented the FY 2001-2002 University budget (Attachment 6). Mr. Godfrey noted that the budget assumes one-time resources will not be used for recurring needs, and he gave several examples of one-time expenditures planned for the coming year. Mr. Godfrey also noted that state appropriations account for 35% of the proposed FY 2001-2002 budget, compared with 37% of the FY 2000-2001 budget and 40% of the FY 1999-2000 budget. Mr. Godfrey concluded his presentation and answered several questions from the committee.

Action: Mr. Hendrix made a motion to approve the budget as proposed, Mr. McKissick seconded, and the vote of approval was unanimous.

B. Clemson Research Facilities Corporation Board Appointment

Statement: Mr. Ludlow noted that a vacancy exists on the Board of Directors of the Clemson Research Facilities Corporation because of Y.T. Shah's departure, and he recommended that Chris Przirembel be appointed to fill the vacancy.

Action: Mr. Hendrix made a motion to appoint Chris Przirembel to the Clemson Research Facilities Corporation Board of Directors, Mr. Kingsmore seconded, and the vote of approval was unanimous.

C. Construction Contracts

Statement: Mr. Hendrix asked Scott Ludlow to present all construction projects requests, after which time the Board would consider them in a single motion.

Olin Hall - HVAC Improvements

Statement: Phase 1 of the Olin Hall HVAC renovation provided and distributed additional fresh air into Olin Hall. This second phase will modernize the exhaust system. The majority of work will involve venting all fume hoods and installing additional controls. Once this phase of work is completed, Olin Hall's HVAC system will meet all current code and regulatory requirements.

Three companies submitted bids. The low responsive and responsible bidder is G-M Mechanical Corporation with a bid of \$252,963. G-M Mechanical has excellent references and has successfully completed several campus projects including the first phase work in Olin Hall. The Administration requests authorization to award a construction contract in the amount of \$252,963 to G-M Mechanical Corporation of Greenville, South Carolina.

Schilletter Dining Hall- Abatement

Statement: Asbestos will be removed from Schilletter Dining Hall in preparation for a major HVAC renovation. Work will begin during Spring Break 2002 and be accomplished in three phases over the course of 35 days.

Eight companies submitted bids. The apparent low responsive and responsible bidder is LVI Services of North Carolina, Inc. with a bid of \$314,000. LVI Services is one of the largest abatement companies in the region and has successfully completed several projects for the Engineer of Record. The Administration requests authorization to award a construction contract, pending expiration of the protest period, in the amount of \$314,000 to LVI Services of North Carolina, Inc.

Schilletter Dining Hall- HVAC Renovation

Statement: Once the asbestos is abated from the dining hall, the 35 year old HVAC system will be replaced and upgraded. The scope of work includes replacing the three existing air-handling units, adding four roof top units, revising the duct work, new controls, and all new finishes. The work will begin in March 2002, during Spring Break, and be completed by August 2002. Schilletter Dining Hall will be closed throughout the renovation.

Three companies submitted bids. The apparent low responsive and responsible bidder is G-M Mechanical Corporation of Greenville, South Carolina. Their price of \$1,004,863 includes both the base bid and the alternate. G-M Mechanical Corporation has successfully completed numerous campus projects as a prime contractor and as a subcontractor, and they currently hold a campus Indefinite Delivery Contract for Mechanical Contracting. The Administration requests authorization to award a construction contract, pending expiration of the protest period, in the amount of \$1,004,863 to G-M Mechanical Corporation of Greenville, South Carolina.

Materials Research Facility

Statement: The 6,800 square foot Materials Research Facility will be constructed at the Ravenel Center. The facility will house the Asphalt Rubber Technology Services (ARTS) center within the Department of Civil Engineering. ARTS is a collaborative

agreement between Clemson University, the City of Clemson, and the South Carolina Department of Health and Environmental Control. ARTS's research focus is to develop new asphalt compositions that utilize recycled tires and other rubber products. The building as designed is a steel frame structure with a metal stud/brick veneer wall assembly. The structure will have a 14 foot clear eave height. Once constructed, the building will provide offices, support spaces, and laboratories for the research program.

Eight general contractors submitted bids. The apparent low responsive and responsible bidder is Beers-York Construction Company, Inc. Their price of \$509,100 includes the base bid and a deduct alternate. The Administration requests authorization, pending expiration of the protest period, to award a construction contract in the amount of \$509,100 to Beers-York Construction Company, Inc. of Greenville, South Carolina.

Action: On behalf of the Budget & Finance Committee, Mr. Hendrix made a motion to authorize the Administration to award the construction contracts recommended by Mr. Ludlow, Mr. Smith seconded, and the vote of approval was unanimous. Mr. Hendrix reported that the Committee would continue to work with the Administration toward satisfactory completion of the bid process for the Memorial Stadium renovation, after which time the project would be brought back to the Board for approval.

D. Land Acquisition - Charleston Architecture Program

Statement: Scott Ludlow updated the Board on plans to construct a new facility to house Clemson's Architecture program in Charleston. Mr. Ludlow presented an amendment to the Memorandum of Understanding between Clemson University, the City of Charleston, and Spoleto Festival USA (Attachment 7), and he recommended that the Administration be authorized to proceed with the land acquisition and related parking and lease back arrangements.

Action: On behalf of the Budget & Finance Committee, Mr. Hendrix made a motion to approve the amendment to the Memorandum of Understanding and to authorize the Administration to proceed with the land acquisition and related parking and lease back arrangements. Mr. Swann seconded the motion, and the vote of approval was unanimous.

E. Lease Renewal for Regulatory and Public Service

Statement: Scott Ludlow presented a lease renewal request for the Department of Regulatory and Public Service, which currently occupies space in the Center for Applied Technology in Pendleton (Attachment 8). The landlord is the Clemson University Research Foundation (CURF), and the total square footage to be leased for the coming year will be slightly less than the space leased last year. Mr. Ludlow recommended approval and offered to answer any questions.

Action: On behalf of the Budget & Finance Committee, Mr. Hendrix made a motion to approve the lease renewal, Mr. Swann seconded, and the vote of approval was unanimous.

F. Lease Amendment for Division of Information Technology

Statement: Mr. Ludlow presented a request to amend DCIT's lease of space at the Center for Applied Technology in Pendleton (Attachment 9), and he explained that additional space was needed to accommodate growth in services. The lease payments are funded by a grant with the Department of Health and Human Services and with telecommunication revenues. Mr. Ludlow recommended approval and offered to answer questions.

Action: On behalf of the Budget & Finance Committee, Mr. Hendrix made a motion to approve the lease amendment, Mr. Swann seconded, and the vote of approval was unanimous.

G. Classified Staff Senate Report

Statement: Mr. Hendrix called on Jerry Beckley, President of the Classified Staff Senate, to present his report. Mr. Beckley presented a written update of Classified Staff Senate activities (Attachment 10), and he highlighted several items of note. Mr. Hendrix thanked Mr. Beckley for his report and the good work of the Classified Staff Senate.

Item 9. Student Affairs Committee

Statement: Mr. Gressette called on Patti McAbee for the report of the Student Affairs Committee. Ms. McAbee reported that the Committee had met the previous day in the new West Campus Residence Hall and heard reports concerning new residence facilities, alcohol use issues, and security measures in the wake of the September 11 terrorist attacks. Ms. McAbee called on Almeda Jacks to report on several additional items.

A. Student Government Report

Statement: Vice President Jacks called on Gary Kirby, President of the Student Body, for his report. President Kirby presented his written report (Attachment 11), highlighting the most significant initiatives and offering to answer questions. Ms. McAbee thanked Mr. Kirby for his report and the outstanding efforts of Student Government.

B. Graduate Student Government Report

Statement: Vice President Jacks next reported on behalf of Rob Lockard, President of Graduate Student Government, who was unable to attend the meeting. Ms. Jacks noted that Graduate Student Government is enjoying a successful new academic year and has recently moved into new quarters in the Edgar Brown University Union.

C. Greek Life Issues

Statement: Vice President Jacks introduced George Smith, Mandy Hayes, and Paul Kittle, all of whom work with the University's Greek System. Ms. Jacks described recent efforts to enhance Greek life on campus by improving the rush and pledging processes, and she answered questions from Trustees.

D. Update on Impact of Terrorist Attacks

Statement: Vice President Jacks also updated the Board on the impact of the September 11 terrorist attacks on the Clemson family. She noted that one alumnus, James White, was lost in the attack, as were the father and uncle of a current student. Also lost was

Mike Russo, a former student and resident advisor. Ms. Jacks reported that Clemson will conduct a memorial service on campus for all those who were lost on September 11. She also updated the Board on efforts of the crisis management team in the wake of the attacks.

Item 10. Institutional Advancement Committee

Statement: Chairman Gressette called on Smyth McKissick for the report of the Institutional Advancement Committee. Mr. McKissick reported that the Committee did not meet in advance of this Board meeting because of conflicts with the campaign celebration, and he called on Neill Cameron for an update on campaign activities.

A. Update on Campaign for Clemson

Statement: Mr. Cameron reported that the capital campaign will conclude tonight in a celebration at the Brooks Center, and he stated that the Trustees would be proud of both the campaign results and the celebration. Mr. Cameron advised that he expects charitable giving to increase next year just as it has for the past 40 years, but the University's post-campaign fundraising efforts will be delayed out of respect for the recent national tragedy. He noted that Advancement will be seeking opportunities to contribute to the national debate, particularly in the areas of politics, engineering, military technology, and economics. Mr. Cameron noted that Clemson's Tribute to America in Death Valley on September 15 was covered by the NBC Evening News, National Public Radio, and ESPN.

Mr. Cameron concluded his report with an update on the Foundation's endowment, noting that significant losses in the past 12-14 months will eventually be recovered because the Foundation's investment strategy is long-term, not short-term.

Item 11. President's Report

Statement: President Barker began his report by thanking Trustees for interacting with the campus in classes and dining halls, noting the value of such interaction and his desire for it to increase. He shared with the Board a "Dear Clemson" letter he circulated following the September 11 terrorist attacks, and he commented on the response of the University community.

President Barker updated the Board on a series of legislative visits he has made in recent weeks, noting that members of the General Assembly are proud of Clemson's accomplishments and supportive of the Top 20 vision. He reiterated his philosophy that each member of the General Assembly should be treated as a \$1.75 million donor to the University.

President Barker outlined the open budget process used by the Administration in this year's planning effort, and he reported that every new dollar spent has been scrutinized to ensure its relevance to the University's vision and goals.

President Barker concluded his report by comparing two Saturdays in Death Valley. The first was September 8, when Clemson played Wofford in full pageantry and the President

wore the Tiger suit on the sidelines in the third quarter. The second was September 15, when Clemson held a silent Tribute to America to honor the victims of the September 11 attacks. President Barker noted the September 15 ceremony was an inspiration to him, and he stated he will never look at the field the same way again.

Item 12. Election of Vice Chairman

Statement: Chairman Gressette called on the Executive Secretary to report the nominees for Vice Chairman of the Board. Mr. Kirby reported that Louis Lynn, Patti McAbee, Smyth McKissick, and Joe Swann had been nominated, and that Mr. Swann had withdrawn his name from consideration. Chairman Gressette thanked Mr. Kirby and opened the floor for additional nominations. There being none, Mr. Gressette declared the nominations closed. He instructed the Executive Secretary to circulate paper ballots, and he advised that a candidate would have to receive a majority of votes cast in order to be elected.

Action: Mr. Kirby collected the first set of ballots and reported that Dr. Louis Lynn had received a majority of the votes cast. Chairman Gressette congratulated Dr. Lynn, and he joined the Trustees and guests in a round of applause. Dr. Lynn thanked the Trustees for their confidence and pledged to work hard for the University in his new role.

Item 13. Executive Session

Statement: Chairman Gressette reported that the Board needed to go into executive session to discuss contractual and personnel matters, and he advised that no decisions would be made and no actions would be taken while the Board was in executive session. Mr. Hendrix made a motion to go into executive session, Mr. Wood seconded, and the vote of approval was unanimous. The Board went into executive session at 9:50 AM, and guests were invited to wait outside.

Item 14. Open Session

Statement: Chairman Gressette reconvened the meeting in open session at 11:20 AM and reported that no decisions were made and no votes were taken while the Board was in executive session.

Item 15. Adjourn

Statement: There being no further business, Mr. Smith made a motion to adjourn and the meeting was concluded at 11:20 AM.

Respectfully submitted,

J. Thornton Kirby
Executive Secretary to the
Board of Trustees